

## **Kindly note the following requirements for the BCS and Dip C.S. Course before applying**

### **REQUIREMENTS FOR BCS and Dip C.S. COURSE**

For the submission of Application form, Prospectus and Syllabus, send a Demand Draft of Rs.600/- (Rupees Six hundred only) drawn in favor of “**United Theological College, Bangalore**”

Kindly send the duly filled up application form, all the required documents and photocopies of the certificates, Demand Draft along with three self addressed cloth line envelopes (size 10.5”X4.5”) with Rs. 50/- stamps affixed on each envelop and post it to,

Dr. John V. Mathew  
Dean, Division of Distance Learning  
United Theological College  
No. 63, Miller’s Road, Benson Town  
Bangalore-560046  
Karnataka  
Mobile No: +91-8562986833; 7892430967  
Email: utcddl@gmail.com

### **BCS Admission Requirements**

1. A holder of **Bachelor Degree from a recognized University**
2. A candidate who has passed **Dip.C.S. or Dip.B.T. with 2 years of ministerial/work experience** can join as an Upgrader for the BCS course which will then be of 2 years.
3. A candidate who has passed **10th class** and cleared **matured candidate exam** (as per the existing policy) of the Senate with 2 years of ministerial/work experience.

### **Dip.C.S. Admission Requirements**

1. Candidate should have completed 18 years of age at the time of enrolment.
  2. Passed 12<sup>th</sup> class (10+2) with eligibility to enter a course of the University
- OR**
3. Passed 10th class with 3 years of work experience in Christian Ministry or any public service acceptable to the Senate.

**Last date to receive the filled in Application Form is October 15th, 2022**

With all good wishes,  
Yours sincerely,

**Dr. John V. Mathew**  
**Dean, Division of Distance Learning**  
**United Theological College**  
**No. 63, Miller's Road, Benson Town**  
**Bangalore-560046**  
**Karnataka**  
**Mobile No: +91-8562986833; 7892430967**  
**Email: utcddl@gmail.com**



DIVISION OF DISTANCE LEARNING

Application Form for Admission for BCS/Dip C.S.

(TO BE FILLED IN BLOCK LETTERS)

Application No: .....

Affix recent  
passport size  
photograph with  
signature over it

1. Name of Applicant in full:.....  
(As per Highest Board /Council /Degree Certificate)

2. Father's Name:  
Mother's Name:  
Guardian's Name:  
Occupation of the Parent/Guardian .....

3. Gender: .....

4. Date of Birth (as per official record):.....

5. Permanent Address:  
.....  
..... Pin Code: .....

Telephone No.....Mobile No.....

Email ID:..... WhatsApp/Telegram Mobile No:.....

6. Address for Communication:  
.....  
..... Pin Code: .....

Telephone No.....Mobile No.....

Email ID:..... WhatsApp/Telegram Mobile No:.....

7. Married or unmarried .....

If married, name of the Spouse and date of marriage:  
.....

**8. Academic qualifications**                      **Degree**    **Class**    **Institution/Board/University**    **Year of passing**  
List in the order of passing the examination with the class, Institution/Board/University and the year of passing. Attach attested true copies of all certificates along with Institution/Board/University Convocation Certificate:

**9. Mother Tongue:**.....

**10. Medium of your higher education:**.....

**11. Indicate in detail past and present work experience with date:**

**a) Church:**.....

**b) Secular:**.....

**12. Church (Denomination) of which you are a member:**.....

**13. Length of membership:**.....

(Enclose a letter from your Pastor indicating the status of your membership; also attach photocopy of your baptism certificate)

**14. Nationality:**.....

**15. Tutor's Name and address:**.....

**16. Name and address of the employer where you are currently employed.....**  
.....

**17. Names, addresses and Mobile No. of Three persons who can supply confidential information about you.** These persons shall be:

- a. Your Pastor, Presbyter or Chaplain:
- b. A lay person in your Church:
- c. A teacher under whom you studied in College:

**18. Indicate the financial nature of your candidature:**

- a) Church
- b) Institution/Organization
- c) Self
- d) Other

**Attach financial support letter from appropriate authority for payment of course fees**

**19. Give a brief auto-biographical statement on a separate sheet of paper with special reference to those influences significant and the reasons for your decision to pursue theological education.**

## **Declaration by the Student**

I, ..... hereby declare that,

A) The information furnished by me in this Application form is true, complete and correct to the best of my knowledge and belief.

B) I understand that in the event of any information given have been found false or incorrect at any stage, my candidature is liable to be rejected / cancelled.

C) I undertake that in the event of any wrong statement or discrepancy in the statement furnished by me being detected even after my admission (and graduation), is liable to be terminated without any notice to me.

D) I have read the rules and regulations pertaining to the Degree / Diploma course and shall abide by them and all other stipulations and decisions of the Senate of Serampore College and / or its Committees as applicable to me.

E) I am neither engaged in nor am intending to undertake any course of study while I am registered for the Course with the Senate of Senate of Serampore College.

F) I understand that if I am engaged in / registered for any concurrent degree / diploma course of any other university, my registration shall be cancelled.

**Place.....**

**Signature of the Candidate**

**Date.....**

## **DOCUMENTS THAT MUST BE INCLUDED WITH THE APPLICATION FORM**

**No application will be considered unless the following documents are enclosed:**

1. Demand Draft for Rs. 600/- (drawn in favor of “United Theological College, Bangalore”) for all those who use downloaded Application Form. Those who purchased the Application Form from the office should attach the receipt as a proof of payment.
2. Attested true copies of all academic certificates—10<sup>th</sup>/12<sup>th</sup> standard/PUC Certificate /Degree Certificate, Transcript of marks
3. Certificate of birth registration or other acceptable evidence of date of birth. The candidate must be ready to supply additional information and references that may be considered desirable in support of his/her application.
4. **A letter from your Pastor or Presbyterian indicating the status of your Church membership**
5. **Financial Sponsorship letter from appropriate authority for payment of course fees**
6. **The candidate shall give in writing that he/she is not doing any course under any university/institution at the same time.**
7. **The candidate shall give in writing that he/she will not seek Ordination from his/her church based on the BCS degree. (only for BCS applicants)**
8. **A letter of consent from the head of the institution where you are currently employed**
9. **A consent letter from a person (minimum BD qualification) who is willing to guide you in your Studies (only for BCS applicants)**
10. A brief Autobiographical statement and reasons for pursuing theological education
11. Three passport size recent color photographs
12. Photocopy of Government issued ID Card, such as Adhaar, Passport.
13. Three Self Addressed [pin code is important] cloth line envelopes (size (10.5”X4.5”) with stamps worth Rs. 50/- affixed on each envelop

*The duly filled up form, together with the required documents, photocopies of certificates, should be sent to:*

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